

Minnetonka Center for the Arts

2019 Faculty Show Exhibit Agreement

TERMS AND CONDITIONS

1. Works will be consigned by the Artist to the Minnetonka Center for the Arts.
 - a) 60% of the net retail selling price will be paid to the Artist if the Artist is a member of the Minnetonka Center for the Arts (throughout the run of the exhibit) or 50% if a non-member.
 - b) 40% of the net retail selling price will be retained by the Minnetonka Center for the Arts if the Artist is a member (throughout the run of the exhibit) or 50% if a non-member.
 - c) Percentages do not include sales tax, which will be collected by the Art Center.
2. Payment for work sold during an exhibition will be made within thirty days of the exhibit's closing date.
3. Commissions
 - a. The Artist agrees that, for a period of sixty days following the end of the exhibition, any commission resulting from the display of work at the Art Center or through a referral by the Art Center will entitle the Art Center to a 20% referral commission.
4. Gallery installations of artwork may be photographed by the Art Center for publicity purposes. The Art Center reserves the right to use these images with or without Artist credit.
5. Exhibits may occasionally be unavailable for viewing - without prior notice from the Art Center - due to classes, workshops, meetings, or special events.

RESPONSIBILITIES

The Art Center will:

1. Be responsible for and insure art works for the duration of the exhibit or contract.
2. Be knowledgeable about individual Artists and their methods.
3. Display work professionally.
4. Extend all reasonable efforts, within budgetary constraints, to promote the exhibition and market the work of the Artists.
5. Retain the right to accept or reject any work brought by the Artist to the Art Center for possible exhibition or sale.
6. Not give out the address and contact information of the Artist without advance approval of the Artist, nor share buyers' information with artists without prior consent of the buyer.

The Artist will:

1. Price work consistently with other outlets.
2. Deliver and pick up work on a timely basis. Artists are responsible for shipping and delivery of work to and from the Minnetonka Center for the Arts. The Art Center is not responsible for items not claimed within one week after the end of an exhibit.

3. Guarantee that all works submitted have been produced by the undersigned Artist.
4. Provide art works of first quality, ready to display. 2D work must be dry and **securely wired for hanging**. 3D work must be stable and structurally sound. Special issues regarding handling or installation must be submitted in writing along with the work.
5. Provide a completed IRS Form W-9 if requested.
6. Provide biographical information and a brief statement about his/her work and methods of production if requested.
7. Affirm and agree that work accepted for exhibition and/or sale will remain at MCFTA for the duration of the exhibit or retail contract.

Title	Retail price
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2019 Faculty Show

INTAKE 8/19 thru 8/24 during building hours (deliver to upstairs lounge; smaller work may be placed on large white table at the back of the main office area)

Viewable 9/3– 9/27

Reception 9/12, 6 – 8 pm

Pick-up of unsold work 9/28, 10 to 2

Executive Director, Minnetonka Center for the Arts	Date
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Artist's Signature	Date
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Artist name as it should appear (PRINT CLEARLY)

Street Address	City	State	Zip
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(Area Code) Telephone Number	Email address
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